



# Residential Attic/Roof Insulation Rebate Form



Thank you for participating in the Home Energy Checkup Program. To avoid any delays in receiving your rebate, please ensure that the application is completed in its entirety.

## Required Documents

- This completed rebate form
- A copy of the invoice stating the pre-existing R-value, added R-value, and square footage covered

## Eligibility Requirements

- Insulation must be installed by a participating contractor. For a complete list, visit [pnmhomecheckup.com/contractors](http://pnmhomecheckup.com/contractors).
- A PNM Home Energy Checkup is required prior to a qualified insulation project and must have been completed in the last 10 years.
- This form, along with the required supporting documentation, must be submitted within six months of the attic/roof insulation installation on the dated sales receipt or contractor invoice.
- The qualified insulation must be installed within the PNM service territory and at the address where the PNM Home Energy Checkup was completed.

## Customer Information

Please fill out this form completely. All information is required.

PNM Account Number (of installation address)		Date of PNM Home Energy Checkup	
Customer Name	Email Address	Phone Number	
Installation Address	City	State	ZIP
Mailing Address (if different than installation address)	City	State	ZIP

## Property Information

Please fill out this form completely. All information is required.

Date new insulation was added: \_\_\_\_\_ Year home was built: \_\_\_\_\_

Air Conditioning Type:  Central Air Conditioning  Evaporative  None  Other \_\_\_\_\_

Roof Construction:  Pitched  Flat  Combination Pitched/Flat

If roof construction is flat, was insulation installed from inside the home?  Yes  No

Was insulation added to the top of the roof deck and were the parapet vents sealed to create an unvented conditioned space?  
 Yes  No

Heating System Type:  Electric Resistance  Heat Pump  Gas  Other \_\_\_\_\_

**Please note:** To qualify for the Evaporative Cooling with Electric Heat rebate, the roof construction must be flat and the heating system type must be electric resistance.

**Contractor Information** Please fill out this form completely. All information is required.

Business Name \_\_\_\_\_

Representative Name \_\_\_\_\_ Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

I hereby certify that I have installed insulation in the home listed above. Home had pre-existing insulation  $\leq$  R19 and insulation of  $\geq$  R19 was installed.

Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

**Rebate Measure Information**

EQUIPMENT	R-VALUE PRIOR TO INSTALLATION	R-VALUE INSTALLED	TOTAL INVOICE AMOUNT, NOT INCLUDING TAX	CONDITIONED SQUARE FOOTAGE COVERED	REBATE AMOUNT	TOTAL REBATE
Evaporative Cooling with Electric Heat*					5% of cost up to \$100, excluding tax	
Refrigerated Air Conditioning					10% of cost up to \$200, excluding tax	

\*To qualify for the Evaporative Cooling with Electric Heat rebate, the roof construction must be flat and the heating system type must be electric resistance.

**Rebate Terms and Conditions**

- Insulation must be installed by a participating contractor in a residence that receives PNM residential electrical service, as evidenced by the PNM customer account number.
  - To qualify for rebates, the R-value of the existing roof/attic insulation must be R19 or less and the insulation installed must be R19 or greater.
  - Customer must submit (i) a completed rebate application form, (ii) a copy of the original invoice/receipt. Invoice/receipt must include the R-value of the pre-existing insulation, R-value of the insulation installed, and heated square footage covered.
  - Flat-roofed homes: Insulation added to the roof deck will qualify for incentives when the attic space is converted into an unvented, conditioned space. Insulation in the existing attic must meet program requirements. If contractor converts existing attic space into an unvented, conditioned space, description of work must be stated on invoice.
  - Rebates will be processed and paid on a first-come, first-served basis. Rebate will be processed in approximately 6 to 8 weeks. Terms and conditions are subject to change without notice.
- If rebate is transferred to contractor, both customer and contractor must sign invoice.

**Sign to Accept the Terms and Conditions of the Program**

I hereby certify that all information provided here is true and correct and that I am the owner/occupant of the home in which the insulation is installed. I have read all terms and conditions and accept that PNM has the right to inspect the insulation listed on the attached receipt(s). I acknowledge that the PNM rebate program is a limited offer and is subject to the availability of funds, and that rebate amounts may change without notice.

Customer Name \_\_\_\_\_ Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner/Manager Name (if applicable) \_\_\_\_\_ Property Owner/Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

**Residential Attic/Roof Insulation Rebate**

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